

MEETING MINUTES

TECHNICAL COMMITTEE

SOUTHERN NEVADA REGIONAL PLANNING COALITION

July 14, 2005

In attendance:

Paul Gerner, CHAIR, Clark County School District
Bruce Turner, Regional Transportation Commission of Southern Nevada
Vicki Mayes, City of Boulder City
Mary Kay Peck, City of Henderson
Don Burnette, Clark County
Gregory Rose, City of North Las Vegas
Betsy Fretwell, City of Las Vegas

Agenda Item 1. Call to order; notice of agenda conformance with the Open Meeting Law requirements.

The meeting of the Southern Nevada Regional Planning Coalition Technical Committee was called to order by Paul Gerner, Chair, Clark County School District, at 4:00 p.m., on Thursday, July 14, 2005, in Mead Rooms 1 and 2, Las Vegas Valley Water District, 1001 S. Valley View Boulevard, Las Vegas, Nevada.

The agenda for the July 14, 2005, meeting was duly posted in compliance with the Nevada Open Meeting Law requirements.

Agenda Item 2. Approval of the agenda for July 14, 2005.

A motion was made and seconded to approve the agenda for the July 14, 2005, meeting. The motion was approved unanimously.

Agenda Item 3. Approval of the minutes for the May 12, 2005, meeting.

A motion was made and seconded to approve the minutes from the May 12, 2005, meeting. The motion was approved unanimously.

Agenda Item 4. Consent Agenda. Recommended action – Forward items to the Coalition Board.

A motion was made and seconded to approve consent agenda items a – FY 2004-05 SNRPC Expense Report, b – Update on SNRPC Awards Program, c – Proposed Coalition Board Workshop Session, d – 2005 Legislation affecting the SNRPC, e – Performance Evaluations for the Regional Planner and Coalition Secretary, f – Revised SNRPC FY 2005-06 Budget and g – Proposed Regional Homeless Coordination Response; and to forward all items to the Coalition Board. There was no discussion, and the motion was approved unanimously.

Agenda Item 5. Receive a presentation on the Regional Open Space Plan – Deliverable 1. Recommended action – Forward the presentation to the Coalition Board.

Jack Zunino, Greenways, Inc., gave a presentation on the Regional Open Space Plan – Deliverable 1 “Background Report and Open Space Definition”. He stated that the three major elements he was going to cover were review of the progress to-date of the completion of the Background Report, the progress to-date of

the Definition and the overall Planning Process; and he discussed the four Deliverables and Products, the Project Schedule, Existing Open Space Resources, Materials Reviewed, the Process of Defining Open Space, the (working) Definition of Open Space, the Functions of Open Space, the Language of Open Space with examples of each type, the Categories and Acreages and the Next Steps. He also provided and discussed the “SNRPC Regional Open Space Plan – Draft Definitions and Terminology – Revised per Input at June 21 Working Group Meeting” that further clarified the Working Open Space Definition, the Functions and Benefits of Open Space and the Open Space Ownership and Management Categories.

Betsy Fretwell, City of Las Vegas, commented that she liked the definition, and she thinks it’s “detailed enough but broad enough to be able to capture all the categories.” She asked when the potential inventory matrix was anticipated to be completed; and Mr. Zunino responded that it was difficult because many of the agencies were unclear how much open space they had, but they expected all responses by the agencies by the end of the month.

Ms. Fretwell asked if the final categories would have existing versus planned or projected numbers and totals for Valley-wide, City, County, etc.; and Mr. Zunino responded that they would have the best information available regarding the current and the proposed, but it would be based on the agencies’ projections for future open space.

Ms. Fretwell stated “it would be nice if we ultimately, if the Coalition ultimately adopts the definitions and the categories and the Plan, that we actually have all of our member agencies contributing to keeping that matrix updated”; and she commented that privately held open space also needed to be accounted for and included, whenever possible. She concluded that it was important to know and identify both the gaps and the ultimate goal of this issue, and she wanted to “make sure that that’s part of the game plan.” Mr. Zunino agreed that they were already trying to fit that into the Plan; and Edward James, Regional Planner, added that both the Planning Directors and the Parks and Recreation Directors were participating in the workgroup to help address that question and assist with updating the matrix. Ms. Fretwell also suggested using Development Agreements and the planning reports that come through the Planning Commissions.

A motion was made and seconded to forward the presentation and recommendation to the Coalition Board. The motion was approved unanimously.

Agenda Item 6. Receive a report on the SNRPC Records Retention Policy. Recommended action – Forward the report to the Coalition Board.

Edward James, Regional Planner, gave a report on the SNRPC Records Retention Policy and stated that there were approximately 25 boxes of SNRPC archives; and after discussing records retention policies and procedures with the Planning Directors and the State of Nevada, it was recommended that the Regional Planner should be in charge of SNRPC documents, including archiving and disposal, and that the Regional Planner will come back to the Technical Committee and Coalition Board every two years to recommend what should be disposed of and get approval to do so.

Gregory Rose, City of North Las Vegas, asked where the documents were currently being stored and whether they were at Henderson; and Mr. James responded that they were. He clarified that most of the 25 boxes were A-95 documents and paperwork, and most other paper files have been placed in appropriately labeled 3-ring binders. He also stated that many of the current documents, since he (Mr. James) has been hired, have been saved digitally.

A motion was made and seconded to approve the report and forward it to the Coalition Board. The motion was approved unanimously.

Agenda Item 7. Receive a report on the SNRPC Workforce Housing Committee. Recommended action–Adopt Committee and Advisory Group and authorize staff to contact potential members as to their availability.

Lesa Coder, Clark County, gave a report and update on the SNRPC Workforce Housing Committee and stated that the Planning Directors had recommended and were in support of the Committee being made up of members of the SNRPC Technical Committee and that a Policy Advisory Group also be established that would be made up of a variety of representatives of many interests. She discussed that the Workforce Housing Committee would make recommendations to the Coalition Board, and the Advisory Group would deal with the day-to-day issues surrounding affordable housing and would report to the Committee members.

Mary Kay Peck, City of Henderson, asked if the revisions suggested by the Planning Directors were going to be incorporated before this was presented to the Coalition Board; and Ms. Coder responded that they already had been. Doug Bell, Clark County, reiterated that the changes had been incorporated, and he added that the changes had also been made to the Scope and Study as well. He stated that the next step would be to contact people on the proposed lists and determine who would be interested in serving.

Betsy Fretwell, City of Las Vegas, commented that “This is long overdue, and I’m glad we’re having this discussion; however...I think just looking at this Committee’s agenda today that I don’t think there’s adequate time for this Committee to focus in on an issue of this magnitude in this Valley that many of us have struggled with with our own Boards and Commissions individually; and I think struggling with it collectively as a Region we’re going to have a much more difficult time...I think we’re going to have a lot of work ahead of us; and what I would recommend is that we give some consideration to maybe doing something similar to the format of our Homeless Committee that’s a spin-off sub-committee of this Technical Committee. I think that the managers of Clark County, Las Vegas, Henderson, North Las Vegas and Boulder City should designate an individual, maybe the School District (too)...I think there’s some, maybe we should start with that little core group, have that little core group kind of assess some industry reps that could complement them and add them to that group and have that group work as a sub-committee to this group. I don’t think there’s any way this group’s going to have enough time to do any of the other work that’s stipulated in the Regional Policy Plan to adequately address this topic...Once we establish that then that group can help formulate how we interact with Policy Advisory Group.”

Ms. Coder asked for clarification on the core group members; and Ms. Fretwell responded that similar to the Homeless Committee, there is a decent balance of local governments as well as people who are familiar with the topic and live with the impacts of it on a day-to-day basis. She said that the Homeless Committee members also struggled “...with such a wide interest level how do we determine who should be a part of that...”and she recommended that the City and County Manager designees be the ones to sort that out.

Gregory Rose, City of North Las Vegas, agreed with Ms. Fretwell that the Technical Committee should decide the makeup of the sub-committee because the Policy Advisory Group seems overwhelming; and while they might be able to eventually give good direction, as quickly as he thinks they need to move, he feels that might be a challenge for them. He also stated that there needed to be a sense of urgency behind the creation and development of policy trying to create more affordable housing in the Valley; and he thought a sub-committee that was smaller than the Advisory Group shown could assist and facilitate the development of that policy.

Ms. Coder asked for clarification regarding also including the School District, Housing Authorities, Homebuilders (including non-profit, for-profit and the Homebuilders Association) and a representative Master Developer; and Mr. Rose said it would be a good discussion to have with the Technical Committee what should be the makeup of a sub-committee because the sub-committee would be reporting back to the Technical Committee who would then be reporting to the SNRPC Board.

Paul Gerner, Clark County School District, asked about the Policy Advisory Group being a resource that could be called on as needed rather than being mandatory participants in every meeting; and Ms. Fretwell responded that she suggested, to simplify things, that the Technical Committee create a sub-committee which would be a designee by the County and each of the City Managers and the appropriate Clark County School District Superintendent as well as one representative from the Housing Authority, one from a private housing developer, one from a non-profit housing developer and one from a multi-family developer.

Mr. Rose asked about the size of the sub-committee; and Ms. Coder responded that she had counted 10 from Ms. Fretwell's suggested list.

A motion was made and seconded to approve the formation of a sub-committee, under the Technical Committee, that would be made up of 10 members (one designee from Clark County, one from the City of Las Vegas, one from the City of North Las Vegas, one from the City of Henderson, one from the City of Boulder City, one from the Housing Authority, one from a private housing developer, one from a non-profit housing developer and one from a multi-family developer). The motion was approved unanimously.

Betsy Fretwell, City of Las Vegas, made a motion to amend the previous motion to include that the public members of the sub-committee should appoint the private sector participants. The amended motion was seconded and approved unanimously.

Agenda Item 8. Receive a presentation on LUTAQ. Recommended action – Forward the presentation to the Coalition Board on its August 25, 2005, agenda.

Edward James, Regional Planner, gave a brief presentation on the proposed format of the LUTAQ Workshop scheduled on August 25, 2005, in the Pueblo Room at the Clark County Government Center. He stated that it would begin with a PowerPoint presentation on LUTAQ followed by break-outs into hands-on working stations with laptops where each of the Board members, hopefully accompanied by a Technical Committee member, would be able to work with the LUTAQ model and strategies. The Workshop would conclude with a reconvening of the Board where they would be asked for input and further direction.

Paul Gerner, Clark County School District, asked if any vote or motion was required on this item; and Mr. James responded that the only vote would be to recommend that it be placed on the Board's August 25, 2005, agenda. Mr. James also commented that the meeting schedule in 2006 was such that the Technical Committee continues meeting on their regular schedule of every other month while the Board had voted to meet every month, so the Technical Committee would be setting the agendas for two Coalition Board meetings.

A motion was made and seconded to forward the presentation to the Coalition Board at their August 25, 2005, meeting. The motion was approved unanimously.

Agenda Item 9. Receive a proposed Scope of Services for a Regional Economic Study. Recommended action – Approve the Scope of Services and forward them to the Coalition Board.

Edward James, Regional Planner, addressed the questions and concerns that had been brought up by the Cities of Las Vegas and North Las Vegas and Clark County during the last Coalition Board meeting regarding the Scope of Services for the Regional Economic Study. He stated that Somer Hollingsworth, NDA, had re-evaluated the proposed Scope of Work to determine whether it was duplicating work that had already been done; and NDA confirmed, via a letter from Mr. Hollingsworth, that the work would be useful and beneficial to the Region, and he supported it and would be at the July 28 Board meeting. Mr. James also stated that Dr. Keith Schwer, UNLV, had verbally approved the Scope of Work and would provide a written letter of support before the Coalition Board meeting on the 28th.

There was no discussion, and a motion was made and seconded to approve the Scope of Services and forward them to the Coalition Board. The motion was approved unanimously.

Agenda Item 10. Receive a report on Day Laborers in Clark County. Recommended action – Forward the report to the Coalition Board.

Don Burnette, Clark County, gave a brief report on Day Laborers in Clark County; and he stated that in meetings with staff from the City of Las Vegas, an alternative that has been discussed is Day Laborer Centers, which are sites where individuals looking for employment and those who are seeking employees can go without impacting adjoining businesses and neighborhoods. He said that representatives from Clark County and the City of Las Vegas toured a Day Labor Center site in Glendale, California, “considered by many to be the model of Day Labor Centers across the country.” He concluded by stating “...staff at the County believe that this is a worthwhile option to seriously explore...this isn’t just a County issue...instead of pursuing the exploration of a Day Laborer Center by ourselves, we’d very much like the involvement of the jurisdictions to try to come up with one common approach.”

Mary Kay Peck, City of Henderson, asked if pictures had been taken of the Day Laborer Center in Glendale to show the Board; and Mr. Burnette said they did not, but during the course of a four hour visit, there was a constant stream of people looking to hire day laborers and nearly all of the 75 or so workers were gone and had found work.

Ms. Peck asked what the Center provided; and Mr. Burnette responded it was restrooms, shade and other amenities not normally found in the right-of-way as well as creating a structured environment where day laborers can negotiate terms of employment and have an oversight structure/body (i.e. Catholic Charities in Glendale) to ensure that the terms of employment are enforced.

Bruce Turner, RTC of Southern Nevada, suggested that UNLV’s Sociology Department be included, specifically Dr. Kate Hausbeck; and Mr. Burnette responded that they’d attended a workshop at UNLV and would be interested in getting as much community dialog as possible.

Betsy Fretwell, City of Las Vegas, stated that there was already one center in the City of Las Vegas, and they were trying to work with the Mexican Consul and the Latin Chamber to try to get them to help make the existing Center “be a little better at the business they’re trying to pursue.” She also stated that they (City of Las Vegas) would be willing to work with everyone in a working group status, but the City really wanted to see that Center work first versus establishing a different one.

Mr. Burnette stated “...they support that as a goal. I would be remiss if I didn’t mention the fact that we think that one site in Southern Nevada, community of a population of 1.7 (to) 1.8 million people, is probably not enough...we think there probably needs to be multiple sites...”

Ms. Fretwell agreed that she was “all for decentralizing. Makes it a little easier for individuals to take advantage of those different services.”

A motion was made and seconded to forward the report to the Coalition Board. The motion was approved unanimously.

Agenda Item 11. Discussion on a process for Agenda content and approval. Recommended action – Forward any suggestions or comments to the Coalition Board.

There was no discussion, and a motion was made and seconded to table this issue. The motion was approved unanimously.

Agenda Item 12. Set the Coalition Board agenda for the July 28, 2005, SNRPC Board Meeting.

A motion was made and seconded to forward items 4a through 4g, 5 through 7 and 9 and 10 to the Coalition Board at their July 28, 2005, meeting. The motion was approved unanimously.

Agenda Item 13. Set the Coalition Board agenda for the August 25, 2005, SNRPC Board and Technical Committee Meeting.

A motion was made and seconded to forward agenda item 8 (LUTAQ) to the Coalition Board at their August 25, 2005, meeting. The motion was approved unanimously.

Agenda Item 14. Set the next date and location of the SNRPC Technical Committee meeting.

Paul Gerner, Chair, Clark County School District, stated that the next meeting was tentatively set for August 25, 2005, at 3:30 p.m., in the Pueblo Room at the Clark County Government Center.

Agenda Item 15. Public Comment.

There were no public comments.

Agenda Item 16. Adjournment.

The meeting was adjourned at 4:56 p.m.